

SVES PTA Meeting Minutes

1. Call to Order and President's Remarks

President Dorie Howell called the meeting to order at 7:05 pm.

2. Approval of March Minutes

Kara Manton made a motion to approve the March minutes, Nancy Darmory seconded. The motion passed.

3. Principal's Report

Principal West reported that this week is Spirit Week. Thursday night is Show What You Know. Friday is the end of the 3rd quarter and 2 hour early dismissal. Next week is Spring Break. April 17 is a student holiday. School recommences on April 18. The following week is the book fair.

4. Treasurer's Report (Stacey Graf)

Stacey Graf reported that as of March 31, we have \$36,323.01. She reported that we made \$1808 at Bingo Night. \$4746.79 was given to the school by request.

5. Officer Updates

Communications (Kara Manton and Julie Harris)

Kara Manton reported that Flippin' Pizza Destination Dining made \$426. Three additional members joined the Facebook group from the kindergarten orientation. Flyers will also be distributed at the AAP orientation.

Manton is currently researching Cheddar Up as a possible replacement for Pay4schoolstuff.com. Manton and Harris met with the Lake Anne PTA President and they are happy with the platform. Howell asked Harris to present the details at the next meeting to be voted on. Gilbertson would like to assess its functionality for enrichment programs.

Membership (Colleen Elliott)

Colleen Elliott reported that membership is up one member to 180.

Enrichment Programs (Gamble Gilbertson)

Gamble Gilbertson reported that things are running smoothly for the most part. There has been a hiccup with the Run Club and the older children who were expecting the run club to be exactly as the same time, which it is not and has been communicated. She noted Hope Cam which is a local Reston-based charity which runs a 5K. The SVES run club is training for a 2-mile run. The parents have been invited to organize additional training to do a 3.1-mile run. Gilbertson is getting a list of classes for what the providers are offering for next year. This will feed into the survey about classes for next year. Dorie Howell asked if we are considering bringing Mad Science back as a vendor. Gilbertson responded that parent feedback would contribute to the decision. She noted that there are other science enrichment programs. She noted that Acting for Young People is an excellent partner and very responsive to our needs, such as not referring to "after school" programs since ours is before school.

6. Board and other positions

Dorie Howell noted that for the past couple years we have not been following our procedures as they relate to the Nominating Committee. She asked for additional volunteers to join Julie and Kara. Colleen Elliott volunteered. Dorie Howell stated that she would ask Becky Stahl as well. Howell stated that someone has expressed interest in the President position for next year, but she cannot reveal the person's identity yet. She stated that the Membership VP position is open for next year with Colleen Elliott as she is interested in becoming Ways & Means VP.

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Howell stated that the PTA is seeking an individual to coordinate Spirit Wear, including researching new vendors. The PTA would like Spirit Wear to be available for purchase online and year round. The PTA is also seeking expertise for a co-Treasurer to assist Stacey Graf in the 2017-2018 school year.

Regarding the Poetry Anthology, Alisa Harriot is coordinating it and it is on track with the established deadlines.

Regarding Show What You Know, Andy Gallagher is stepping down so the PTA will need someone to lead it next year. The PTA needs to collect information about how the event has been run.

Leaders are also needed for Yearbook and Skate Night going forward.

Howell reiterated that the lead for an event must come to the event immediately preceding the event. The possibility of an "Events Team" meeting was also mentioned. The PTA needs to maintain oversight of all of these events, and this will be put into place systematically next year to make sure that protocols are followed and events are run efficiently and effectively. Event leaders will also be required to be PTA members going forward.

7. Updates on upcoming events

Howell stated that a Destination Dining was coming up soon. She also noted that she had been contacted by Chik Fil A about possibly having a destination dining there.

Nancy Darmory reported that Basketball Challenge is falling into place. The 6th grade teams have been assembled and the students are excited. She is waiting to hear back from the coach regarding practice schedule and finalizing other logistical details. Parents have been recruited for parents vs. faculty game. She stated that a volunteer is needed to run the score board and the timer.

Howell stated that there are a lot of volunteers for Talent Show, but to date no one has volunteered to lead it. It won't be able to take place unless someone volunteers to lead it.

Julie Hansen Harris is organizing a Movie Night for June 2. She is looking into food trucks and having the students vote on the movie.

Dorie mentioned having a Parent Nights' Out a few times next year. Volunteers (or paid child care providers) would be needed, and registration would be required and limited. Gilbertson noted that there could be an incentive for free registration for donating a certain amount of volunteer hours. Mr. West stated that this would have to go through the risk department for approval.

8. Bylaws Committee

The proposed changes to the bylaws have been posted to the website. They will be voted on at the May meeting, in accordance with the requirement that they be posted for 30 days prior to the vote.

9. Budget Committee

Howell stated that the Budget Committee would need to meet within the next two weeks to go over changes and requests. The budget could be discussed at the May meeting, and it would be voted on 30 days later, at the June meeting, which is the final PTA meeting of the school year. The PTA has to spend all of its money by the end of the year. The budget for the following year is a guesstimate, and if we don't raise as much money as anticipated, some things won't be able to be funded.

There was a suggestion to adjust the formatting of the enrichment programming

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10. Old Business

Nancy Darmory made a motion to fund the balance of \$408 for the 4th grade mini grant for Virginia Day. Stacey Graf seconded the motion. The motion passed.

11. New Business

Harris attended kindergarten orientation in Howell's place when she was ill and gave a presentation to the parents (which was great!). She is working on organizing playdate for incoming kindergartners.

There was a discussion about varying meeting times in order to accommodate a variety of schedules for parents and teachers. This will be up to the incoming President and Board.

12. Closing

With no other business, Elliott moved to adjourn the meeting. Darmory seconded the motion. The motion passed. The meeting adjourned at 8:05 pm.